

BUCKEYE COUNCIL REFUND REQUEST FORM

COUNCIL REFUND POLICY

#6

All activities offered by Buckeye Council require significant planning and purchasing of materials well in advance. These plans include, but are not limited to: staffing, food, program materials, patches, awards, facility rental, equipment, and in some cases, clothing such as T-shirts that are provided as part of the program fee. When an individual or unit makes a reservation, the expenses related to that event are incurred to support that reservation.

- Reservations canceled at least 30 days prior to the first day of an event will receive a 100% refund.
- Cancellations within the 30 days will receive a 50% refund.
- Cancellations within 7 days, but still prior to the first day, will receive a 25% refund.
- No refunds will be made for cancellations made the day of an event.
- All refunds will be issued to the unit and sent to the troop or pack.

All cancellations must be made directly to the Scout Service Center in writing or by calling (330) 580-4272 or toll-free (800) 589-9812 and then confirmed in writing, e-mail or fax. National Events, such as the Jamboree and High Adventure ARE NOT SUBJECT TO THIS POLICY.

Requesting a refund for: (Please select one)

Cub Day Camp ___ Webelos ___ Summer Camp ___ Other _____

Refund Requested By: _____ Position _____

Pack / Troop No. _____ District _____ Council _____
(Circle one)

Camp Session # _____ Session Date: _____, 20____ Phone No. _____

REFUND AMOUNT REQUESTED \$ _____

Purpose for this refund request: **(Please give name(s) if for a Scout or adult)**

PLEASE PROCESS THIS REQUEST IN THE FOLLOWING MANNER:

Credit our unit's revolving account

Issue a check made payable to: Pack / Troop No: _____
(circle one)

Mail To: _____

Street Address _____

City _____ State _____ Zip _____

Please allow 60 days from request date to receive your refund.

Signature _____ Date _____, 20____

<p style="text-align: center;"><u>For Buckeye Council Use Only</u></p> <p>Approved By: _____</p> <p>Date _____</p>	<p style="text-align: center;"><u>For Buckeye Council Use Only</u></p> <p>Approved By: _____</p> <p>Date _____</p>	<p style="text-align: center;"><u>For Buckeye Council Use Only</u></p> <p>Approved By: _____</p> <p>Date _____</p>
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